

SHOT LIST - COMPLETED EXAMPLE

Plan the story before filming. Avoid private details and record permission status before publishing. The completed example is fictional.

Shot ID	Scene / location	Action	Framing	Camera movement	Audio / dialogue	Story purpose	Priority	Capture status	Permission / notes
01	Community center exterior	Volunteer carries a covered dish toward entrance	Wide	Slow follow	Natural ambience	Set place and tone	Must	Captured	No bystanders identifiable
02	Entry table	Hands place labeled dish beside sign-up sheet	Close-up	Locked	Room tone	Show contribution	Must	Captured	Fictional labels only
03	Kitchen prep	Organizer checks serving utensils	Medium	Push-in	Short organizer line	Introduce purpose	Must	Planned	Written interview permission
04	Dining room	Volunteers arrange tables	Wide	Pan	Conversation	Show preparation	Nice	Captured	Avoid private paperwork
05	Serving table	Steam rises as dish lid opens	Detail	Locked	Serving sounds	Sensory transition	Nice	Planned	Confirm access
06	Dining room	Guests greet one another	Medium	Static	Ambience	Community connection	Must	Planned	Consenting participants only
07	Interview corner	Organizer explains why event matters	Medium close	Locked	Clean interview	Deliver context	Must	Retake	No recipient private details
08	Serving line	Plates move from volunteer to guest	Close-up	Slow slide	Utensils	Protect identity	Must	Captured	Frame hands if consent unclear
09	Dining room	Wide moment of shared meal	Wide	Locked	Ambience	Payoff	Must	Planned	Confirm whole-room release
10	Cleanup	Volunteers stack clean trays	Medium	Follow	Closing line	Continuity	Nice	Planned	Speaker permission required