

RISK REGISTER TEMPLATE

Likelihood and Impact use a 1–5 scale. Score = Likelihood × Impact. Severity defaults: Low 1–4, Moderate 5–9, High 10–16, Critical 17–25.

Risk ID	Date	Risk description	Category	Cause	Consequence / impact	L	I	Score	Severity	Owner

Page 1 records the risk and inherent score. Continue the same Risk ID on page 2 for response and residual risk.

RISK RESPONSE & RESIDUAL RISK

Residual ratings are entered manually after considering the planned response. The template does not invent a mitigation-effectiveness percentage.

Risk ID	Mitigation / response	Trigger / warning sign	Due / review	Status	Residual L	Residual I	Residual score	Residual severity	Notes

Template defaults are not universal standards. Adapt ratings, thresholds, escalation rules, privacy controls, and retention to your approved project process.