

RAID LOG — COMPLETED EXAMPLE

Track Risks, Assumptions, Issues, and Dependencies in one log. Priority and status labels are generic template defaults.

ID	Category	Date raised	Description	Impact / importance	Priority	Owner	Action / resolution	Due / review	Status	Related item	Notes
R-001	Risk	09/01/2026	Registration integration could miss the test window.	May reduce end-to-end testing time.	High	Morgan Lee	Run daily checkpoints; prepare fallback.	09/11/2026	Monitoring	D-001	Fictional.
A-001	Assumption	09/02/2026	Venue Wi-Fi can support check-in devices.	If false, check-in could slow.	Medium	Alex Rivera	Validate during walkthrough.	09/12/2026	Open		Fictional.
I-001	Issue	09/04/2026	Two approved images lack alt-text notes.	Content review cannot close.	High	Jamie Chen	Confirm descriptions with owner.	09/08/2026	In Progress		Fictional.
D-001	Dependency	09/05/2026	Vendor must provide production API credentials.	Final testing is blocked.	Critical	Morgan Lee	Confirm vendor owner and escalation.	09/10/2026	Open	R-001	Fictional.

Category guide: Risk = possible future event; Assumption = unverified belief; Issue = current problem; Dependency = work, information, or a decision needed from another party. Generic project tracking only; no compliance claim.